

# TUNGHAI UNIVERSITY

## INTERNATIONAL STUDENT SCHOLARSHIP GUIDELINES

Approved in the 12<sup>th</sup> Executive Council on July 15, 2008  
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Approved in the 12<sup>th</sup> Executive Council on July 13, 2016

- Article 1 The Guidelines are established in accordance with Paragraph 2 of Article 14 of the Ministry of Education's "Regulations Regarding International Students Undertaking Studies in Taiwan" to encourage outstanding international students to study at Tunghai University.
- Article 2 Under the Guidelines, international students refer to those who meet the eligibility criteria set by the Ministry of Education.
- Article 3 The applicant's qualifications for applying a scholarship are as follows:
1. A new international student (hereinafter referred to as "new student").
  2. A currently enrolled international student (hereinafter referred to as "currently enrolled student") who meets one of the following criteria:
    - (1) A currently enrolled undergraduate freshman:  
The applicant has completed one semester of study with a formal academic record, the academic performance of the previous semester has a grade point average of 75 or above or the class rank is in the top 25%, the labor performance achievement point is above 70, and there is no major violation of rules or regulations.
    - (2) A currently enrolled undergraduate sophomore or above:  
The applicant has completed one semester of study with a formal academic record, the academic performance of the previous two semesters has a grade point average of 75 or above or the class rank is in the top 25%, the labor performance achievement point is above 70, and there is no major violation of rules or regulations.
    - (3) A first-year graduate student:  
The applicant has completed one semester of study with a formal academic record, the academic performance of the previous semester has a grade point average of 80, and there is no major violation of rules or regulations.
    - (4) A second-year graduate student or above:  
The applicant has completed one academic year of study with a formal academic record, the academic performance of the previous two semesters has a grade point average of 80, and there is no major violation of rules or regulations.
    - (5) A PhD student in the process of writing a dissertation may apply for the scholarship with a letter of recommendation from the advisor and a dissertation writing plan. The dissertation writing plan should include the

motive/purpose of the research, research framework and design, data collection methods and sources, dissertation outline, writing plan and timeline.

A recipient of the Taiwan Government Scholarship or the Excellent Freshman Enrollment Award is not eligible for this scholarship.

Article 4 The durations of the scholarship are listed below, which, except in special circumstances, shall be passed by the Scholarship Committee and approved by the University President.

1. Up to four years for undergraduate students (up to five years for students of the Department of Architecture).
2. Up to two years for students of master's and PhD programs.

Article 5 The awarded amount of the scholarship and the awarding principle are as follows:

1. The amount and the number of scholarships awarded shall be determined based on the school's grants budget for the current academic year and the total number of international students enrolled. The awards are as follows:
  - (1) Type I: NT\$100,000 for one academic year.
  - (2) Type II: NT\$60,000 for one academic year.
  - (3) Type III: NT\$20,000 for one academic year.
2. New or economically disadvantaged students have the priority for the scholarship.
3. Scholarship applications are approved by the Scholarship Committee once every academic year, and an annual application is required.
4. The amount of the approved scholarship will be divided into two semesters and granted to the recipients after their completion of school registration, and be used to directly offset their registration fees.
5. The awarded students need to provide service learning time for 10 hours per semester in principle.

Article 6 The application deadlines are as follows:

1. New students shall submit their scholarship applications before the school's enrollment deadline.
2. Currently enrolled students shall submit their scholarship applications for the next academic year in either April (for fall admission) or November (for spring admission) according to the announced application period, with all required application documents listed in Article 7 attached.

Article 7 The documents required are as follows:

1. New students shall submit their admission applications to the Academic Affairs Office with the following documents for scholarship applications attached:
  - (1) Two letters of recommendation (in Chinese or English).
  - (2) Study plan (in Chinese or English).
  - (3) An autobiography of 300 to 500 words (in Chinese or English).
  - (4) PhD program applicants need to provide an abstract of the master thesis in Chinese or English, the final print of the thesis as well as a certificate of the thesis publication. Applicants who did not complete a thesis are required to submit relevant documentation to prove the waiver of a thesis.
2. Currently enrolled students shall submit the following documents to the Office of

International Education & Programs:

- (1) Scholarship application form.
- (2) Transcripts for all academic years completed.
- (3) Two letters of recommendation from the department head and a faculty member respectively.
- (4) Other supporting documents such as a certificate of outstanding academic performance, proof of extracurricular activity participation, a certificate of contests won or thesis publication, or proof of low income (if available).

Article 8 The application review procedures are as follows:

1. For new students, after their admission applications are approved by the school's Academic Affairs Office, their scholarship application documents will be forwarded by the Office of International Education & Programs to the Scholarship Committee for its review.
2. Currently enrolled students shall submit their application form and documents to the Office of International Education & Programs for compiling and then the Scholarship Committee's review.

Article 9 Scholarship recipients should take note of the following rules:

1. If a scholarship recipient is verified to have committed forgery or untruthful matters, the scholarship qualification will be revoked and the scholarship received shall be returned.
2. In case of any of the following circumstances, the scholarship recipient's scholarship and qualification will be revoked.
  - (1) Absence from classes for over 1/4 of the total credit hours.
  - (2) The grade point average is less than 60 for an undergraduate student or 70 for a graduate student.
  - (3) The recipient significantly violates school rules or regulations.
3. During the period when the recipient's scholarship is effective, if the recipient is suspended or drop out of the school, he/she shall no longer be entitled to the scholarship. The recipient shall also return the overpaid scholarship back to the school. Even when the circumstances mentioned above no longer exist, the scholarship qualification for the current academic year shall not be reinstated.

Article 10 The Guidelines take effect after the review of the Scholarship Committee and the approval of the Executive Council.